

## **Iowa Transportation Coordination Council Meeting (ITCC)**

January 13, 2010

Present: Katie Jerkins, Karen Goehring, Bridget Bartlett, Annette Bachman-Dunn, Kristin Haar, Dylan Mullenix, Michelle McEnany, Margi Ness, Nicki Starjcar, Gina Johnson

Michelle welcomed everyone to the meeting and introductions were made. The purpose of the meeting was to review and expand on what was accomplished at the ITCC meeting held on Wednesday, November 4, 2009, develop a 2010 Action Plan and assign a new chair & vice chair to ITCC. Karen Goehring, IWD, was nominated and accepted the chair and Margi Ness, UWR Ambassador, was nominated and accepted vice chair. Garrett will take minutes. Thank you!

### **Action Steps for March 10, 2010 Meeting**

*Approach Chris Zeillinger and/or CCAM regarding federal role of work with states' on coordination effort, UWR	Margi
*Contact MaryAnn, GreenRide & provide ITCC with quarterly mobility manager reports	Michelle
*Explore bylaws and ITCC's need for them	Karen
*Staff next ITCC meeting	Garrett
*Secure list of volunteer transportation programs in the state	Nicki
*Invite letter signed by Nancy Richards out by February 1	DOT
*Confirm ITCC meeting space sites for 2010	DOT
*Invite RPAs to May ITCC	DOT
*Write article for IDPH quarterly by Feb. 8, cc IDOT & IPTA	IMMN
*Contact Empowerment & League of Counties	Annette
*Contact League of Cities, Div. Of Persons with Dis, VA, IA Pupils' Assoc, IA Medical Mgrs Group, IA Public Trans Assoc	DOT

### **Subcommittees of ITCC**

*Develop Welcome Packet for ITCC	Michelle, Nicki, Katie, Karen
*GreenRide Presentation	Michelle, Karen, Dylan, Gina
*Develop Annual Calendar of Conference/Events	Kristin & Katie
*Create ITCC Invite Letter	Michelle, Karen, Margi, Dylan

- Michelle announced the IDOT would probably be getting a second stimulus package nearing \$33 million-*Jobs for Main Street*. 50% of this money must be allocated within 60 days and will most likely be used for vehicles. Michelle asked members for recommendation for statewide projects. Suggestions included: GreenRide, regional mobility managers, volunteer transportation support and use the money to provide vouchers and passes to consumers
- Current membership list-change DOA to IDA & change Aging and Disabilities Center to Aging and Disabilities Resource Center
- Subcommittee to meet with MaryAnn, GreenRide in February
- Mobility manager panel @ May ITCC
- Plan May 2011 Statewide Transportation Coordination Conference
- ITCC Team that attended Institute for Transportation Coordination has accomplished goals
- Invite letter will offer participants various levels of participation
- Will be discussing stimulus money with IPTA at February meeting
- Nominating committee nominated Karen, IWD, and she accepted
- IDOT has been unable to pinpoint contacts for 64 federal programs that could fund transportation
- ITCC-State Kickoff Event on March 10
  - Invite Subcommittee will meet to draft a letter to be sent to new & existing members by February 1
  - Welcome Packet Subcommittee will meet to develop welcome packet to include acrynysms, ITCC powerpoint, Mission, Goals & 2010 Action Plan, current membership, contact list, Iowa Code 324A, (updated) ITCC brochure, 2010 meeting dates, times and location, past minutes, past action plan
  - GreenRide Subcommittee will meet with & schedule MaryAnn for March 10
  - Send agenda out by March 3

Draft ITCC Agenda  
March 10, 10-2

\*Welcome  
 \*Overview of ITCC  
 \*2010 Action Plan  
 \*Committee Reports  
 \*Ice Breaker  
 \*Stimulus Update  
 \*GreenRide  
 \*May 12 Agenda Ideas  
 \*Other Business  
 \*Next Mtg, May 12

### **2010 Action Plan**

#### **Federal**

- 1. Approach CCAM to establish working relationship with ITCC**
- 2. Develop an ITCC project for federal stimulus**

#### **State**

- 1. Website team working on DOT website~May go live**
- 2. Provide guidance for mobility managers**
- 3. March 10, 2010, ITCC Kickoff Event**
- 4. Develop calendar of conferences/events to promote ITCC & IMMN**
- 5. Develop statewide transportation conference for 2011**
- 6. Bi-monthly agendas & minutes available on website and to members**

#### **Regional**

- 1. Develop mobility manager job description**
- 2. Outreach-panel discussions, statewide conference booths and quarterly articles for member agency's newsletters**
- 3. Identify and assist with training needs**
- 4. Identify regional volunteer transportation programs**